

STAPLEFORD ABBOTTS PARISH COUNCIL

c/o Ellie Thomas, Clerk 131 Bentley Drive, Church Langley, Harlow, Essex CM17 9QY

Tel: 07599 249962

Email: StaplefordAbbottsParishCouncil@gmail.com www.staplefordabbotts.blogspot.com

Draft Minutes of the Council Meeting 7.15pm Tuesday July 4th 2023

Present:

Councillors:

Jayne Jackson (Chair) JJ
Marion Francis (MF)
Catherine Burnett (CB)

Colleen Atkinson (Deputy Chair) CA
Kim Lidlow (KL)

Officers:

Ellie Thomas, Clerk

In attendance:

5 Residents/ Visitors. Cllr Heather Brady, EFDC

1048/23	Apologies for Absence
	None
1049/23	Declarations of Interest
	None
1050/23	Minutes of last Meeting
	May 2023: amendments added and approved. June 2023: approved.
1051/23	Matters for Report
	<p>Clerks Report</p> <ul style="list-style-type: none">• ECC EALC EFDC VAEF Trading Standards Fire Police Libraries Tourist Board: all emails circulated• Cllr Lowings: resigned in the past month.• Alex Burghart MP has updated his contact details and we will receive flyers of the same. He also extends an invitation to meet with the Chair to bring any matters to his attention. JJ happy to take this up, Clerk to contact his office and accept. Council and parishioners encouraged to collate questions for the meeting.• Email asking for planning advice from EFDC had a response but it was inconclusive. Clerk to draft an email to head of planning, CEO of EFDC and the planning officer concerned to explain further. Cllr Brady is going to EFDC coffee morning on July 12 and will try to find out more. Clerk to forward our correspondence with EFDC Planning to her to assist.• Bollards on Stapleford Road – Clerk made a site visit, logged everything going awry and reported it on the ECC interactive map. Visitors to this map can't see who else has reported things any more. No feedback as yet: Clerk ready to report to Cllr McIvor when this is agreed.• Salt Bags have been sent for – awaiting confirmation.• Susan Lewis of EFDC Communications is having a catch-up on Zoom on July 25th – Clerk will attend.• This is Rural Housing Week - email has gone around with news about this to all Councillors. <p>Matters arising:</p> <p>Footpaths: Works have been done on Path 25 opposite the pub and Path 33, the loop round the Top Oak, a popular dog walk. Cllr Burnett and Angela of paths maintenance group completed a cross-field path check and reported back to the localism officer. They are working with landowners, whose responses vary. Path 33 works will be stepped up now. Path 18 - the house has been sold and the stile handed over to ECC.</p> <ul style="list-style-type: none">• Cllr Burnett went to the adopters meeting and is now the parish paths adopter, and coordinates people to work on each path every year and report any issues.• There has been no brushcutter course, so the group bought a scythe to do it themselves (see below) and repeated a risk assessment to use it.• Cllr Jackson has researched yellow high-visibility paint for the posts - Cllr Burnett to purchase.• The footpaths group would like to build capacity as there are only five active members of the original group. They currently work with a works party that goes all over Essex.• Article went in Linkup July's edition about path clearances – it will also feature on village discussion page on Facebook, on SARG's and soon on our own Facebook.• Works to resume in August and the next rotation starts in October.• Many thanks to everyone concerned in the footpaths group and their valued works. <p>Accidents. Most recent was in June on Tysea Hill – car on its roof and wall knocked down. On Tysea Hill, a person left keys in a van and it was stolen last Sunday at 1030. PC Cook is aware.</p> <p>Bus service: nothing new yet.</p>

	<p>ULEZ: this has gone to the High Court, no updates as yet, possibly not for two to three weeks. Please pass on comments and we will feed back any that we hear.</p> <ul style="list-style-type: none"> • Community Speedwatch: Cllrs Burnett, Lidlow and the Clerk have been getting emails and sending forms back. There has been a lot of difficulty with the formatting and Cllr Burnett found she spent 21 hours in the month on Speedwatch and is now being told to redo the documentation. We have asked for clarification from Speedwatch HQ, Clerk to copy the email trail with Cllr Burnett to Cllr Jackson. • Cllr Atkinson asked if we are going to continue the Speedwatch if things don't change: as a parish council who actually leads it, we have had no response as yet from Janet Willey regarding our letter asking for information on what to do with the data. All agreed the Speedwatch issues are frustrating. • Clerk to ask Janet Willey to a meeting as soon as possible, and to reach out to clerks of neighbouring parish councils and community groups with Speedwatch cohorts to hear about their experiences. Cllr Jackson to ask Hazel from Abridge Speedwatch the same. • We are worried about speeding as we fear people will use our roads to evade the ULEZ. We have worked hard on this and feel the obstacles are dispiriting. <p>Section 106: We will have two in place – High House Farm is started. Clerk to contact EFDC on progress on what we are doing and what we suggest we can fund. Suggested a consultation – introduce the idea with a campaign in the Linkup and get people to email us with ideas.</p> <p>Crime: Van theft, see above. Also, we've noted the social media captures of perpetrators. There is speculation that it may be non-residents who have been involved.</p> <ul style="list-style-type: none"> • A resident reported that in a new development nearby, some new trees had been stolen. Theydon Mount had an armed robbery by night very recently. • Police are very understaffed: only PC Cook is commissioned to cover this area. • Sunday before last Albyns Hall had a break-in, where building materials and diesel were stolen. • At Malpeque, some electric gates were stolen immediately after delivery. • Questions about crime: please tell the Clerk so they can be relayed to Alex Burghart MP. <p>Albyns Hall: Cllr Jackson had a meeting with neighbours regarding concerns about the development.</p> <ul style="list-style-type: none"> • They would like the driveway put back as it has been damaged. • It's Crown land so the Crown and Civils estate agency are dealing with this also. • There has been constant noise, cracks in neighbours' walls, constant dust and out of hours work. Cllr Jackson has been three times to the site - if there is a another out of hours episode, EFDC Enforcement will be called. • The neighbours, whom are elderly, are very upset, so Cllr Jackson is trying to get another meeting for them regarding compensation – and a written guarantee they will get everything made good. We have not made much headway as yet. • High House Farm: work has been started. Nothing has been built because the site has been cleared, but the demolition is done. Watch this space. 															
1052/23	<p>Finance</p>															
	<p>Transactions for the month – All agreed and actioned.</p> <table border="1" data-bbox="311 1400 1412 1547"> <tr> <td>E THOMAS</td> <td>CLERK JUNE 2023</td> <td>495</td> </tr> <tr> <td>E THOMAS</td> <td>PAPER</td> <td>4.75</td> </tr> <tr> <td>E THOMAS</td> <td>COMPUTER MOUSE</td> <td>5.99</td> </tr> <tr> <td>C BURNETT</td> <td>SCYTHE - FOOTPATHS</td> <td>46.54</td> </tr> <tr> <td>C BURNETT</td> <td>NAILS, GLOVES, SEALANT - FOOTPATHS</td> <td>15.47</td> </tr> </table> <ul style="list-style-type: none"> • Clerk to round up of all expenses on footpaths and contact Shirley Anglim and Alan Roscoe to draw down funding. Noted that we will claim back half the cost of the Coronation Walk discs. • Monthly round-up: noted and endorsed. • Receipts: two from the allotments, Watts and Dines. 	E THOMAS	CLERK JUNE 2023	495	E THOMAS	PAPER	4.75	E THOMAS	COMPUTER MOUSE	5.99	C BURNETT	SCYTHE - FOOTPATHS	46.54	C BURNETT	NAILS, GLOVES, SEALANT - FOOTPATHS	15.47
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1053/23	<p>Planning (Development Control & Enforcement Team)</p>															
	<p>EPF/1231/23 RETURN JULY 10 2023 Nathaniel Raimi 3 Towneley Cottages, Tysea Hill, Stapleford Abbots, Romford, RM4 1JP Demolition of existing rear ground floor partial width projection and erection of two storeys rear extension within the footprint of the existing dwelling. Additional partial width 1.2m rear infill extension. <u>NO OBJECTION</u></p> <p>EPF/0933/23 RETURN JULY 10 2023 Muhammad Rahman The Stables, Stapleford Road, Stapleford Abbots, Romford, RM14 1ER New dwelling in place of the existing stable block. <u>NO OBJECTION</u></p>															

	Appeals: no comments at this stage
1054/23	Parish Council Projects
	None
1055/23	Correspondence
	None
1056/23	Meetings of Outside Bodies and Training Courses
	None
1057/23	Highways
	<ul style="list-style-type: none"> • Ongar road closure recently: the village was affected because of the diversion in place which was 25 miles long. This apparently was due to HGVs using it. Anyone who doesn't know the area would go all the way around, which we believe is slightly pointless. • There was also very little warning. Noted that we should suggest websites where residents can check on these road closures. Clerk always posts a monthly round-up of road on the Council website. • The ditch on Hook Lane is very dangerous. Cllr Jackson suggested that we should report botched jobs in road mending. This is ditch is a case in point it is deep and full of rubble. Clerk to draft something up.
1058/23	Matters for future Agendas
	<ul style="list-style-type: none"> • Consultation for Section 106 • Community Speedwatch Janet Willey to come to a meeting • Facebook - Clerk to take over and possibly open an Instagram account
1059/23	Open Forum
	<ul style="list-style-type: none"> • June 8 – gutters were cleaned on Bournbridge & Stapleford Roads • The site next to Redbridge has been cleared. • Hook Lane was flooded - please report to ECC • Oak Hill Road flooding near police house • Oak Hill Road and Tysea Hill flooded, also please report • MP meeting: suggest raising action on bollards, as we have a list. • Hook Lane and several other streets keep losing water pressure, especially at weekends. People are informing the waterborne under their own steam – please keep this up. • Field with caravan on the right hand side by the Haven. This has not been reported yet. Clerk to seek information and report concerns about the building. • Stapleford welfare trust is going strong. There's a full programme of activities, and coming up, there is a barbecue and concert at the church to which all are invited on August 5th. • Church toilets: these will be indoors now, so no planning application is needed. The diocese needs to approve as they will be within the building, but there will be no need to refer to any special department. • Concert on July 15th at the church in aid of St Francis Hospice, 7.30 start. • Flower festival July 29th and 30th Posters are on the site and more are available for all. • Lambourne flower festival July 15th and 16th of July, theme is saints and sinners. • The diocese is possibly going to sell the vicarage so they are looking for a storage space and a room to use as an office and to keep records and a photocopier. Link up will advertise.
1060/23	Time & Date of next meeting
	Meeting closed 21.00. Summer recess in August - Next meeting at 7.15pm on Tuesday September 5 th 2023. After meeting was closed: CB gave apologies for September meeting.

Signed by Chair: Date:

Signed by Clerk: Date: